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12/18/07 12:55

To AQS Users 1, AQS Users 2

cc

bcc

Subject Instructions for adding Exceptional Events Comments to Flags; AQS Report on Flagged Data

AQS User,

There has been a request to provide a procedure for adding comments to raw data values flagged with an exceptional event flag. These comments are required by the new "Exceptional Event Rule" that became effective May 21, 2007.

Below are the individual steps to add the comments to an existing raw data value. Where appropriate, the step is demonstrated with a screen capture for the specific step.

Please let me know if there are any problems or you have any questions.

The steps to follow are;

1. User must assign the screening group that owns the monitor.
2. User goes to Maintain Sample Values Raw Data
3. Enter the monitor ID and date that contains the flagged data values. Example follows:

| Raw Data | Stat | Reported | Standard | EPA | Action | Exclusion | Null | Uncertainty |
|----------|------|----------|----------|-----|--------|-----------|------|-------------|
|----------|------|----------|----------|-----|--------|-----------|------|-------------|

4. Execute the query to return the sample values:

Raw Data Comments

State: 49 County: 011 Site: 0004 Parameter: 44201 POC: 1 Begin Date: 20060714 End Date: 20060715 Standard Units: 007

| Raw Data | | | Stat | Reported | Standard | EPA | Action | Exclusion | Null | | | Uncertainty |
|----------|----------|-------|------|--------------|--------------|-----|--------|-----------|-----------|-------------|--|-------------|
| Mp ID | Date | Time | Ind | Sample Value | Sample Value | Ind | Ind | Ind | Data Code | Description | | Value |
| 2 | 20060714 | 09:00 | P | .034 | .034 | | | | | | | |
| 2 | 20060714 | 08:00 | P | .024 | .024 | | | | | | | |
| 2 | 20060714 | 07:00 | P | .021 | .021 | | | | | | | |
| 2 | 20060714 | 06:00 | P | .019 | .019 | | | | | | | |
| 2 | 20060714 | 05:00 | P | .014 | .014 | | | | | | | |
| 2 | 20060714 | 04:00 | P | .022 | .022 | | | | | | | |
| 2 | 20060714 | 03:00 | P | .02 | .02 | | | | | | | |
| 2 | 20060714 | 02:00 | P | .03 | .03 | | | | | | | |
| 2 | 20060714 | 01:00 | P | .039 | .039 | | | | | | | |
| 2 | 20060714 | 00:00 | P | .04 | .04 | | | | | | | |

Qualifier Code: E Qualifier Desc: FOREST FIRE Qualifier Type: NAT

Monitor Protocol: Mp ID: 2 Parameter: 44201 Method: 087 Unit: 007 Duration: 1 Coll Frequency: Alt Mdl:

5. Since the first hour of the day is highlighted, clicking on the comments tab will display the existing comment.

Raw Data Comments

Comments

| Sequence | Comment |
|----------|--|
| 1 | SMOKE FROM THE SAWTOOTH AND MILLARD WILDFIRE COMPLEX BURNING EAST OF LOS |
| | |
| | |
| | |
| | |

Monitor: 49-011-0004-44201-1

Begin Date: 20060714 00:00 Status: P

6. I will demonstrate by adding a comment (just my name for simplicity) to the next hour.

7. Highlight that record, go to top menu, click on "+" to create a blank line, and click on duplicate record icon (second one from "+"). At this point, the record has been duplicated. The "action Id" must be populated with "U" for update, and click on the save icon in top menu left corner.

Maintain - Raw Data (National Air Data Group)

Raw Data Comments

State: 49 County: 011 Site: 0004 Parameter: 44201 POC: 1 Begin Date: 20060714 End Date: 20060715 Standard Units: 007

| Raw Data | | | Stat | Reported | Standard | EPA | Action | Exclusion | Null | | | Uncertainty |
|----------|----------|-------|------|--------------|--------------|-----|--------|-----------|------|-----------|-------------|-------------|
| Mp ID | Date | Time | Ind | Sample Value | Sample Value | Ind | Ind | Ind | | Data Code | Description | Value |
| 2 | 20060714 | 09:00 | P | .034 | .034 | | | | | | | |
| 2 | 20060714 | 08:00 | P | .024 | .024 | | | | | | | |
| 2 | 20060714 | 07:00 | P | .021 | .021 | | | | | | | |
| 2 | 20060714 | 06:00 | P | .019 | .019 | | | | | | | |
| 2 | 20060714 | 05:00 | P | .014 | .014 | | | | | | | |
| 2 | 20060714 | 04:00 | P | .022 | .022 | | | | | | | |
| 2 | 20060714 | 03:00 | P | .02 | .02 | | | | | | | |
| 2 | 20060714 | 02:00 | P | .03 | .03 | | | | | | | |
| 2 | 20060714 | 01:00 | R | .039 | .039 | | U | | | | | |
| 2 | 20060714 | 01:00 | P | .039 | .039 | | | | | | | |

Qualifier Code: E Qualifier Desc: FOREST FIRE Qualifier Type: NAT

Monitor Protocol: Mp ID: 2 Parameter: 44201 Method: 087 Unit: 007 Duration: 1 Coll Frequency: Alt Mdl:

8. With the record just entered highlighted, click on Comment tab, enter a sequence number, the comment, and save again.

Maintain - Raw Data (Utah)

Raw Data Comments

Comments

| Sequence | Comment |
|----------|------------------------------|
| 1 | TEST COMMENT BY JAKE SUMMERS |
| | |
| | |
| | |
| | |

Monitor
49-011-0004-44201-1

Begin Date Status
20060714 01:00 P

11. Note the change from "R" to "P" for the status between the last 2 screen captures. That demonstrates that the comment has been successfully stored.

I did this processing in our testing database rather than the production database. I hope this will help with comment entry. I did not sue any special process to perform the update that any state user with raw data update can not perform.

Thanks,
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